



IEEE Seattle PES Chapter Executive Committee Meeting Minutes

5:00pm – 7:00 pm, April 8, 2015 (Wednesday)

Attendees: Marcelo Elizondo, Miguel Ortega-Vazquez, Darrell Ross, Eric Sortomme, Abdur Rheman (via voice conference), Phillippe Phanivong, Kevin Schneider, Max Emrick, Isabel Rincon

Action items marked with “(AI)” at the beginning the line.
Motions are marked with “(MO)” at the beginning of the line.

- Open the meeting at 5:10pm
- Introductions
- Review minutes of last meeting (Secretary)
 - a. Awards notices for website:
 - i. (AI) Max will write award blurb for Louis Tibbs
 - ii. (AI) Ask Henry for award blurb on Betty Tobin
 - iii. (AI) Darrell will post them to the website.
 - b. Past events:
 - i. February 19, 2015 - YP Social Seattle
 - ii. March 7, 2015 - YP Social Tacoma
 - iii. March 19, 2015 - Denny Substation Talk
 - iv. March 26, 2015 - YP Social Seattle
 - c. Mailing List: 8 new members
 - d. (AI) Darrell will complete updated mailing list for Rich Christie
- Current financials (Treasurer Report - Max)
 - a. First quarter expenditures, income, and balance noted.
 - b. A few outstanding expenditures remain.
 - c. Waiting on income from some sources.
- Coordination of new and past officers – transition of responsibilities
 - a. Lots of tips for Secretary.
 - b. Everyone else seems good.
- Positions for EXCOM members, other than new officers
 - a. Miguel is officially a “Member at Large”
 - b. Phillippe is officially our “Student Representative”
 - c. (AI) Darrell will add new members to officers page on the website.
- Review of recent events
 - a. YPN meetings, February and March (Abdur)
 - i. YP Seattle February



- ii. YP Seattle March
 - iii. **(AI)** Abdur will create flier for a new event Thursday, April 16.
 - 1. Event to be cosponsored with IEEE Seattle Section
 - 2. Expecting around two dozen attendees
 - b. Denny substation talk - 12/9 (Phillippe)
 - i. Pretty good turnout. Joe Orth is willing to give a second talk down the road.
 - ii. **(AI)** Darrell will fix attendance count.
 - c. Outstanding engineers awards (Kevin)
 - i. Outstanding Engineer Award – Betty Tobin
 - ii. Outstanding Young Engineer Award – Louis Tibbs
 - iii. Max – made payments to them.
- NWESS
 - a. NWESS meetings update (Kevin)
 - i. Start 18 months in advance.
 - ii. First meeting is April 9 – 1pm-3pm
 - iii. **(MO)** Eric motions “PES supports NWESS for 2016”. Kevin seconds the motion. Yes: 9. No: 0. Motion passes.
 - iv. **(AI)** Kevin will inform NWESS of PES’s support.
- Collaboration with YPN Region 6 representative (John Hofman)
 - a. Co-sponsor more events
 - b. PES supported John with marketing of event.
 - c. **(AI)** Abdur will reach out to John to help – possible ideas include a DLP.
- Plan for upcoming events
 - a. Plan for 2nd quarter
 - i. April 14, 2015 – Eric Sortomme’s “ABC’s of EV’s”.
 - 1. **(AI)** Darrell will update event on website to be visible on upcoming events list.
 - ii. May - Kevin waiting to hear back about another Mukilteo Flow Battery Tour.
 - iii. June - **(AI)** A bike trip around lake Washington/Burke Gilman Trail ending with a brewery (Eric)
 - iv. July - **(AI)** Isabel Rincon - Anacortes Water Treatment tour.
 - v. August – Grand Coulee Dam Campout/Tour/Lightshow (Eric)
 - vi. August – **(AI)** Tour to Skagit hydro plant (Marcelo)
 - b. Events under consideration
 - i. Lake Union Happy Hour Boat Tour (Isabel)
 - ii. Flow battery tour (Kevin)
 - iii. Repeat popular tours – Spark’s Museum, Snoqualmie Plant
 - iv. Fluke metering event (Phillippe)
 - v. Eaton event.



- c. Upcoming events for website
 - i. (AI) Darrell will add upcoming events with “TBA”
- Awards
 - a. Outstanding Engineer of the Year
 - b. Outstanding Young Engineer of the Year
 - c. Outstanding Educator of the Year
 - d. (AI) Darrell will update website to have award nomination forms prepared and notify Kevin.
 - e. (AI) Kevin will prepare email to notify people.
- Website update and competition
 - a. (AI) Darrell looks into porting event suggestion functionality to our FB page.
 - b. 2015Q1 traffic is still more than 50% higher than 2014Q1 which means we have better reach this year than last.
 - c. 2015Q1 traffic is lower than 2014Q4 which means we are less active right now.
 - d. Facebook likes have gone up from 58 to 282 just this year. Events with good descriptions and good photos have far greater reach. We have support from IEEE PES’s Facebook page when they share our posts (They have 20000 likes).
- Annual report 2014 (Kevin)
 - a. 18 technical activities, 3 educational activities, 6 tours, 10+ student events, 4 affinity groups, 2 conferences
 - b. Membership
 - i. January 1, 2014 - 479
 - ii. December 31, 2014 - 571
 - iii. went up by 4.59% which is above national average of 3.2%.
- Action items for next meeting
 - a. (AI) Max will write award blurb for Louis Tibbs
 - b. (AI) Ask Henry for award blurb on Betty Tobin
 - c. (AI) Darrell will post award blurbs to the website.
 - d. (AI) Darrell will complete updated mailing list for Rich Christie
 - e. (AI) Darrell will add new members to officers page on the website.
 - f. (AI) Abdur will create flier for a new YP Social event for Thursday, April 16.
 - g. (AI) Darrell will up attendance to 25 on L31 report for Denny Substation.
 - h. (AI) Kevin will inform NWESS of PES’s support motion.
 - i. (AI) Abdur will reach out to John Hofman to help plan YP R6 events – possible ideas include a DLP.
 - j. (AI) Darrell will update Eric’s ABCs talk on website for next week.



- k. (AI) Eric will plan the bike trip around lake Washington/Burke Gilman Trail ending with a brewery or other networking venue for a weekend in June.
 - l. (AI) Isabel will get details on a Anacortes Water Treatment tour for a time in July.
 - m. (AI) Marcelo will get details on a tour of the Skagit Hydro Plant for a time in August.
 - n. (AI) Darrell will add upcoming events shortlist to front of website with "TBA" for dates.
 - o. (AI) Darrell will update website to have award nomination forms prepared and notify Kevin.
 - p. (AI) Kevin will prepare email to notify people of awards nominations.
 - q. (AI) Darrell will look into porting event suggestion functionality to our FB page
- Tentative date for the next meeting: July 22, 2015, same time and place.
 - Close the meeting @ 7:00pm