IEEE Seattle PES Chapter Executive Committee Meeting Minutes

5:00pm – 7:00 pm, August 7th, 2014 (Thursday)

Attendees: Kevin Schneider, Max Emrick, Darrell Ross, Abdur Rehman, Eric Sortomme, Phillippe Phanivong, Miguel Ortega-Vazquez, Marcelo Elizondo

Main topics discussed:

1. Treasurer Report: Max presented current financials, expenditures, income, balance, and budget considering future large events like next NWESS
2. New EXCOM member, Sarah Szewczyk-WIE representative, was announced. Sarah was not able to attend the meeting
3. Review of recent events:
    a. Social-Game Works 6/25 (Abdur)
    b. NERC training 6/28 (Kevin)
    c. TransAlta tour 7/10 (Marcelo)
    d. Social-Powerhouse Brewery 7/24 (Kevin and Abdur)
4. Marcelo handed list of events reported in L31 system for officers to review and check if any event was missed
5. Plan for upcoming events
    a. Sparks Museum 8/9 (Max) – 15 people signed up to the moment of this meeting
    b. Georgetown Steam Plant 8/12 (Kevin) - full
    c. Snoqualmie tour 9/12 (Max) – flyer draft set up
    d. Nooksack tour 10/4 (Max) – to be limited to 10 people
    e. Omicron (Adbur) – end of October tentative – Omicron wants to test CT and PT
    f. **(Action item)** BPA HVDC Celilo converter station (Marcelo) – tour will be restricted to US citizens because Celilo is a U.S. DOE facility – Marcelo to continue organizing as long as convenient and hand organization to Kevin later
    g. Socials (Abdur and Darrell to put together a list of ideas) – recurring events PES can support with funds
    h. Seattle Lighting Lab (Max) – still working
    i. Prof. Kirschen talk (Kevin)
    j. DLP#2 (Henry), for example renowned speaker in Tacoma
    k. EIT/FE Review (Kevin) - Kevin to speak
    l. Senior Member Drive (Kevin and Miguel)
    m. **(Action item)** Student mock interviews (Miguel) - number of interviewers could be a limiting factor - Miguel showed slides with objectives and how

to do it – announcements to be sent to PES2 to get volunteer interviewers – Miguel to contact Henry Louie at SU to get the itinerary of how they ran their mock interviews

n. International Test Conference (1st International Workshop on Energy Systems Reliability and Resiliency) (Kevin) – Kevin is technical chair
o. **(Action item)** 500V seminars on Thursdays – Phillippe to coordinate

6. Other events
    a. PES scholars event
    b. Opening talk for UW
    c. **(Action item)** Tour of Grand Coulee – Eric to set up
    d. Webinar by Darrell for PES set up by Henry
7. Election process for next year
    a. 4 positions, people to think about candidates
    b. **(Action item)** Election type process – election events – nominations process with time line – Kevin to set up
    c. **(Action item)** Ballot on websites – Darrell to set up google form and send to Kevin
8. Awards
    a. Outstanding engineer
    b. Outstanding young engineer
    c. **(Action item)** Others – coordinate with Henry
9. Website
    a. **(Action item)** Website competition: Kevin to follow up
    b. **(Action item)** Outstanding chapter information to post in website – information pending
    c. Latest news in the website – Darrell presented new feature and asked about position in the website
    d. RSVP page – Darrell improved the aspect
    e. Darrell to give webinar for PES, set up by Henry
    f. Progress in action items (Darrell)
        i. Made RSVP form headers larger
        ii. Included polling system
        iii. Added email list subscription through website
        iv. Adding join PES link in progress
        v. Waiting list for RSVP in progress
        vi. Leveraging website analytics to improve traffic
10. **(Action item)** Action items for next meeting: Kevin to follow up
11. Tentative date for the next meeting: October 15, 5-7pm, UW