



IEEE Seattle PES Chapter Executive Committee Meeting Minutes

5:00pm – 7:00 pm, November 17, 2015 (Wednesday)

Attendees: Marcelo Elizondo, Darrell Ross, Eric Sortomme, Phillippe Phanivong, Kevin Schneider, Miguel Ortega-Vazquez

Action items marked with “(AI)” at the beginning the line.
Motions are marked with “(MO)” at the beginning of the line.

- Open the meeting: 5:40pm
- Review minutes of last meeting (Secretary)
 - a. (AI) Kevin will ask CSI about money from Robin Podmoore
 - b. (AI) Kevin will followup regarding Flo-battery tours
 - c. Phillippe contacted Seattle City Light Operations about a tour
 - d. (AI) Phillippe will follow up with SCL Operations about a possible Tour.
 - e. (AI) Phillippe will look into a possible electrical system earthquake readiness talk.
 - f. (AI) Marcelo will look into Skagit River Dam tour for Summer 2016
- Current financials (Treasurer Report)
 - a. Max is not present but provided treasurer report via email.
 - b. Everything looks good.
- Chapter Awards: Outstanding Chapter Awards and High Performance Chapter Program
 - a. Review of award ceremonies at IEEE PES GM (Kevin)
 - b. Kevin received Chapter award money for Outstanding Large Chapter
 - c. (AI) Kevin will look into student award or young engineer being presented at a June event
- Review of recent events
 - a. Anacortes WTP Tour (Isabel)
 - i. Low attendance but people really enjoyed it
 - b. Grand Coulee Dam Tour (Eric)
 - i. Was a great tour, 18 attended, 4 hour tour
 - ii. May become an annual event
 - c. DLP by Chen-Ching Liu (Kevin)
 - i. Low attendance, Possibly UW is poor talk location
 - d. Talks to students (Phillippe)
 - i. Talks went well.
 - ii. (AI) Phillippe with talk to Kevin about possible talk at UW.
 - e. YPN meeting, November (Phillippe and Eric)
 - i. Eric attended



- ii. Low attendance (3 people)
 - iii. late notice, need more advertising
 - f. PES SIGHT meetings (Darrell and Eric)
 - i. Combined meetings with KWH for now.
 - ii. Eric attends meetings.
 - iii. 20-30 people at each meeting
 - iv. PES SIGHT Secretary Kirk MacLearnberry provides Darrell with meeting notes and Darrell enters L31 reports.
 - NWESS
 - a. NWESS meetings update (Kevin)
 - i. Everything is on track
 - ii. Meetings are all entered into L31
 - Plan for upcoming events
 - a. Plan for 4th quarter
 - i. November – EXCOM meeting
 - ii. November – Sparks museum tour
 - iii. November - **(AI)** Phillippe will email Darrell L31 info about Arduino workshop he did.
 - iv. November - **(AI)** Phillippe will email Darrell L31 info about membership talk coming up
 - v. December – take a break
 - b. Events under consideration
 - i. January – Kevin was contacted by Ryan from SCL about doing a talk on Self-Healing Systems.
 - 1. **(AI)** Kevin will assemble flier for Self-Healing Systems talk, Jan 27, 5-6pm at Seattle Municipal building
 - ii. February – Possible membership talk
 - 1. **(AI)** Phillippe will look into doing membership talk and possibly tie in someone from PES SIGHT.
 - iii. March – Possible mock interviews
 - 1. **(AI)** Miguel will look into mock interview session
 - c. Other events
 - i. June 2016 - Recent graduates event suggested
 - ii. 2016 Grand Coulee Dam Tour
 - iii. **(AI)** Marcelo will work on master list of annual events
 - iv. Coal plant tour.
 - v. Skagit Tour
 - vi. **(AI)** Kevin and Marcelo will look into Reactor B tour in Richland.
 - vii. **(AI)** Marcelo will craft an email to canvas membership for ideas
 - IEEE PES general meeting
 - a. Chapter chair training (Marcelo attended, Kevin presented)



- Awards (Kevin)
 - a. Update on call for awards
 - i. UW Professor Daniel Kirschen will be on committee
 - ii. Received 1 nomination so far
 - iii. **(AI)** Kevin will send out another call for awards nominations
- Website update and competition (Darrell)
 - a. **(AI)** Darrell will sign up for website competition
 - b. **(AI)** Darrell will look into possible repercussions of moving domains – make sure we can still do the competition.
 - c. **(AI)** Darrell will create a ieee.org mailing list with ExCom members on it for us to practice with with the intent to moving PES2 to it in the near term.
- Annual report 2015 (Marcelo)
 - a. Ask for advice to Max and Kevin about best practices to complete 2015 report
 - b. **(AI)** Kevin will send Marcelo a copy of the 2013 and 2014 reports.
- Action items for next meeting
 - a. **(AI)** Kevin will ask CSI about money from Robin Podmoore
 - b. **(AI)** Kevin will followup regarding Flo-battery tours
 - c. **(AI)** Phillippe will follow up with SCL Operationg about a possible Tour.
 - d. **(AI)** Phillippe will look into a possible electrical system earthquake readiness talk.
 - e. **(AI)** Marcelo will look into Skagit River Dam tour for Summer 2016
 - f. **(AI)** Kevin will look into student award or young engineer being presented at a June event
 - g. **(AI)** Phillippe with talk to Kevin about possible talk at UW.
 - h. **(AI)** Phillippe will email Darrell L31 info about Arduino workshop he did.
 - i. **(AI)** Phillippe will email Darrell L31 info about membership talk coming up
 - j. **(AI)** Kevin will assemble flier for Self-Healing Systems talk, Jan 27, 5-6pm at Seattle Municipal building
 - k. **(AI)** Phillippe will look into doing membership talk and possibly tie in someone from PES SIGHT
 - l. **(AI)** Miguel will look into mock interview session
 - m. **(AI)** Marcelo will work on master list of annual events
 - n. **(AI)** Kevin and Marcelo will look into Reactor B tour in Richland.
 - o. **(AI)** Marcelo will craft an email to canvas membership for ideas
 - p. **(AI)** Kevin will send out another call for awards nominations
 - q. **(AI)** Darrell will sign up for website competition
 - r. **(AI)** Darrell will look into possible repercussions of moving domains – make sure we can still do the competition.



- s. **(AI)** Darrell will create a iee.org mailing list with ExCom members on it for us to practice with with the intent to moving PES2 to it in the near term.
- t. **(AI)** Kevin will send Marcelo a copy of the 2013 and 2014 reports.
- Tentative date for the next meeting: February 24, 2016?
- Close the meeting: 6:57pm