



IEEE Seattle PES Chapter Executive Committee Meeting Minutes

5:00pm – 7:00 pm, August 3, 2016 (Tuesday)

Attendees: Marcelo Elizondo, Darrell Ross, Eric Sortomme, Kevin Schneider, Abdur Rehman, Max Emrick, Gwendoly Espe, Miguel Ortega-Vazquez

Action items marked with “**(AI)**” at the beginning the line.
Motions are marked with “**(MO)**” at the beginning of the line.

- Open the meeting: 5:10pm
- Review minutes of last meeting (Secretary)
 - a. **(AI)** Marcelo will look into Skagit River Dam tour for Summer 2016
- Current financials (Treasurer Report)
 - a. Everything looks good.
- Review of recent events
 - a. Mid-C Center and Wampum Dam (Eric)
 - i. 20 people at the dam
 - ii. 17 people at the Control Center
 - iii. Scheduling is all about fish
 - b. YPN meetings April, May, July (Abdur)
 - i. July @ Lake Happs – BBQ, 19-20 attendees
 - ii. People are willing to pay for a good event
 - iii. Planning committees are going well – possible leadership roles next year
 - c. SIGHT Meetings (Steve/Eric)
 - i. KW4H – Kirk MacLearnsberry still updating calendar with event data and spreadsheet for Darrell to create L31 Reports
 - d. NWESS
 - i. Total cost \$18k
 - ii. 150 attendees total
 - iii. Next Planning Meeting February 16, 2017
 - iv. Two new volunteers (HDR and 3M)
 - v. **(AI)** Darrell will coordinate with Rich to add NWESS attendees to mailing list
 - vi. **(MO)** *Kevin motions “PES Seattle Supports NWESS for 2018.”*
Eric Seconds. Motion Passes 7/0/0
 - e. New Orleans Leadership Event (Abdur attended)
 - i. Good conference, 3 days
 - ii. Speakers from world wide
- Elections for 2017-2018 officers (Marcelo)



- a. Potential Candidates for elections
 - i. **(MO)** Kevin motions “Open Secretary, Treasurer, and Vice-Chair for elections, Vice-Chair rotates to Chair.” Max seconds. Motion Passes 7/0/0.
 - ii. Chair: Eric rotates from Vice-Chair
- b. Other Positions (by appointment/request)
 - i. Awards Chair: Marcelo rotates from Chair
 - ii. Women in Power rep: [OPEN]
 - iii. YP Rep: [Tentative appointee]
 - iv. Member at large: [OPEN]
 - v. Student: [OPEN] PhD students are ideal
 - vi. Webmaster: Darrell Ross will continue
- c. Timing (Kevin)
 - i. Call for candidates: August
 - 1. **(AI)** Kevin will work on setting up call for 2017/2018 PES Chapter Officer candidates.
 - 2. **(AI)** Darrell will reconfigure website for 2017/2018 PES Chapter Officer nominations.
 - ii. Final list of candidates: October
 - iii. Elections: November to December
- IEEE Seattle Section coordination
 - a. Funds that section should transfer (Max)
 - i. **(AI)** Abdur will follow-up with new IEEE Seattle Section treasurer about possible funds for PES Seattle.
 - b. Abdur continues to attend meetings.
- Upcoming Events
 - a. August - Grand Coulee Dam (Eric)
 - b. August – YP event at Green Lake (Abdur)
 - c. September 1 – Facebook event (Abdur/Marcelo)
 - i. Over 50 people registered so far.
 - ii. Joint event with ASHRAE, IAC, and IEEE
 - iii. Speaking on Datacenters
 - d. September 16 – SnoPUD Battery Tour (Marcelo)
 - e. October 20 (tentative) – Transformer course (Max)
 - i. Estimated cost is \$3000.
 - ii. Location (Tacoma Power) is all set
 - iii. Setting up registration via vTools – still testing. Once successful, may be able to use vTools for other events.
 - iv. CEU/PDHs will be available
 - v. Max “\$150 members, \$200 non-members”.



- vi. **(AI)** Max will contact other chapters who have hosted Transformer Course events to see how they went.
 - f. October – 3rd PES Meeting
 - g. November 5 – Spark Museum (Max)
 - i. **(AI)** Darrell will coordinate Spark Museum website registration event with Max
 - h. December – Take a break
- Events under consideration
 - a. November 2017 membership talk (Henry)
 - b. **(AI)** Max will look into SCL control center tour
 - c. **(AI)** Eric will ask FEMA about possible Earthquake Readiness Tour
 - d. **(AI)** Kevin and Marcelo will coordinate on Skagit River Dam tour
 - e. **(AI)** Miguel will look into Mock Interview for winter.
 - f. **(AI)** Kevin and Marcelo will look into Reactor B tour in Richland
 - g. **(AI)** Kevin will continue to look into Flow battery tour
 - h. **(AI)** Max will look into Energy imbalance market for 2017
- Credits for classes
 - a. **(AI)** Max work on PDH/CEU for Transformer course.
 - b. **(AI)** Max will look into PDH/CEU possibility for NWESS in future
- Awards (Kevin)
 - a. Still waiting on plaques.
 - b. Outstanding Engineer and Outstanding Educator were presented at NWESS.
 - c. Senior Membership drive
 - d. Donation to scholarship
 - i. **(MO)** Kevin motions “\$5000 donation for scholarship.” Eric seconds. Motion Passes (7/0/0).
- Website (Darrell)
 - a. **(AI)** Darrell will contact IEEE Entity about the website competition
 - b. **(AI)** Darrell will review instructions for embedding PDFs and images into events on our website.
 - c. **(AI)** Kevin will look into possible Nominations page update
- Email List (Darrell)
 - a. Future PES Seattle mailing list changed to “PES-SEATTLE”
 - b. PESSEATTLE-EXCOM is working really well.
 - c. **(AI)** Darrell will continue to test new mailing list in preparation for move.
- Action items (see attachment)
- Tentative Date for next meeting: October 12, 2016.
- Close meeting: 7:09pm



Action Items List

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2. **(AI)** Darrell will coordinate with Rich to add NWESS attendees to mailing list
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