



IEEE Seattle PES Chapter Executive Committee Meeting Minutes 5:00pm – 7:00 pm, November 9, 2016 (Wednesday)

Attendees: Marcelo Elizondo, Darrell Ross, Eric Sortomme, Kevin Schneider, Max Emrick, Gwendoly Espe, Miguel Ortega-Vazquez, Jesus Contreras, Abdur Rehman

Action items marked with “**(AI)**” at the beginning the line.
Motions are marked with “**(MO)**” at the beginning of the line.

- Open the meeting: 5:10pm
- Review of Treasurer’s Report (Max Emrick)
- Review minutes of last meeting (Secretary)
- Review of recent events
 - a. SnoPUD Battery Tour (Marcelo)
 - i. It was a really good tour. The host Jason was really good.
 - ii. The tour filled very quickly – in a matter of hours! 24 registered and 22 attended (18 IEEE Members)
 - b. Spark Museum (Max)
 - i. This is the 3rd time we have done this tour and the largest turnout – 27 people attended (15 IEEE Members). Some attendees were from further north. The tour guide was new but energetic. The show afterwards was great as usual.
 - c. YPN Meetings (Abdur)
 - i. Global Humanitarian Conference. 60+ people attended.
 - ii. Facebook Event. Approx 200 people. 130-140 through IEEE (100 IEEE members). Remaining were ASHRAE and Facebook employees. Presentation was great and the food was great too.
 - d. DLP Talk: Kalyan Sen (Abdur)
 - e. DLP Talk: Kalyan Sen evening (Max)
 - f. PES SIGHT meetings (Steve/Eric)
 - i. 5-6 more meetings (maybe summarize them)
 - g. NWESS (Max)
 - i. **(MO)** Kevin motions that we support NWESS in 2018. Eric Seconds. Motion passes 7/0/0.
- Elections for 2017-2018 officers (Kevin)
 - a. Candidates for Elections
 - i. Chair: Eric (Rotates)
 - ii. Vice Chair: will be open
 - iii. Treasurer: will be open
 - iv. Secretary: will be open



- b. Other positions
 - i. Awards
 - ii. Women in Power:
 - 1. **(MO)** Marcelo motions that Gwendoly be new WIP rep. Kevin seconds. Motion passes 7/0/0.
 - iii. YP Rep – Abdur wants to pass the torch on to someone
 - iv. Member at Large – open
 - v. Student – open
 - vi. Webmaster – Darrell Ross
 - vii. Past Chair (will be Marcelo)
- Awards (Kevin)
 - a. Three awards – Outstanding Educator, Outstanding Engineer, Outstanding Young Engineer. Website is ready to
- IEEE Section Meetings – general discussion of attending IEEE Seattle Section meetings. May have more than one person attend.
- WIE
 - a. Women in Engineering Forum December 1-3 in Boston, MA
 - b. **(MO)** Eric motions we fund Gwendoly to attend the forum. Abdur seconds. Motion passes (7/0/0)
 - c. Cost approx. \$1200 to sponsor Gwendoly to attend. This includes registration, hotel, flight, ground transportation, and food costs.
- Young Professionals Rising Star Conference in January. (Abdur)
 - a. Goal is to send 4 members to the event.
 - b. Abdur requested IEEE Seattle Section fund the trip by 50%. Region 6 might fund the remaining 50%. If Region 6 does not fund the activities, request is for IEEE PES Seattle to provide remaining 50% to the tune of \$1800.
 - c. **(MO)** Kevin motions we fund Abdur’s request to fund 50% of the costs for four people to attend the Rising Stars Conference in January if Region 6 does not provide the remaining 50% at a value of \$1800. Max seconds. Motion passes (7/0/0).
- IEEE-USA
 - a. Support to Senator Maria Cantwell – by responding to power system questions. Interested in providing input but want to do it correctly by engaging larger membership.
- Plan for Upcoming Events
 - a. Events Plan
 - i. November 9, 2016 – EXCOM Meeting
 - ii. December



- iii. January – YP Event Bowling in Kirkland. Goal of 40 people (75% students, 25% recruiters). Subsidize event at 15% (\$200) to 37% (\$500) - hopefully recruiters will provide some. (Gwendoly)
- iv. January – Possible membership talk by Henry
- v. February – Energy imbalance market (Max)
 - 1. Possibly at Bellevue City Hall
- vi. March – Transformer Course (Max)
- vii. March – Mock interviews (Miguel)
- viii. April - Neno Novakovic (UTC Aerospace Systems) (Marcelo)
 - 1. Modern aircraft electric power distribution system
 - 2. Lightning effects on composite aircraft
- ix. Summer - Grand Coulee Dam VIP Hardhat Tour (Eric)
- Events Under Consideration
 - a. Reactor B tour in Richland (Marcelo)
 - b. Flow battery factory tour (Kevin)
 - c. PSE Glacier Battery project (Max)
 - d. SnoPUD new Flow Battery Tour (Marcelo and Kevin)
 - e. Lighting Lab (Kevin)
 - f. Georgetown Steamplant (Kevin)
- Website Update (Darrell)
 - a. **(AI)** Darrell will look into website competition.
 - b. **(AI)** Darrell will post photo event follow-ups to website.
- ListServ (Darrell)
 - a. Darrell is now an owner and moderator of the PES2 list with Rich.
 - b. **(AI)** Max will contact Darrell about NWESS email list additions.
- Proposed Next Meeting (Eric)
 - a. January 25, 2016
- Meeting Closes: 7:00pm



Action Items List

1. **(AI)** Darrell will look into website competition.
2. **(AI)** Darrell will post photo event follow-ups to website.
3. **(AI)** Max will contact Darrell about NWESS email list additions.

Continued From Last Meeting Action Items List

4. **(AI)** Darrell will coordinate with Rich and Max to add NWESS attendees to mailing list
5. **(AI)** Darrell will contact IEEE Entity about the website competition
6. **(AI)** Darrell will review instructions for embedding PDFs and images into events on our website.
7. **(AI)** Darrell will continue to test new mailing list in preparation for move