



IEEE Seattle PES Chapter Executive Committee Meeting Minutes

6:00pm – 8:00pm, April 5, 2017 (Wednesday)

Attendees: Darrell Ross, Eric Sortomme, Max Emrick, Gwendoly Espe, Miguel Ortega-Vazquez, Mahmoud Ghofrani, Miguel Ortega-Vazquez (had to leave after 15 minutes)

Action items marked with “(AI)” at the beginning the line.
Motions are marked with “(MO)” at the beginning of the line.

- Open the meeting: 6:15pm
- Introductions
- Review minutes of last meeting’s action items (Secretary)
 - a. Kevin will get some photos to Darrell to do Grand Coulee - completed
 - b. Darrell will research if NWESS email subscription to PES2 has been completed
 - i. It has not been completed
 - c. Max will get a welcome letter to Darrell for NWESS email subscription to PES2
 - i. (AI) Max will create a welcome letter to add NWESS 2016 attendees to PES2 mailing list when we have a date for NWESS 2018
 - d. Darrell will move PES2 mailing list to IEEE ListServ before he graduates in June 2017
 - i. Not complete yet. Still hasn’t graduated though so it’s ok.
 - e. Max will learn new PayPal system - completed
 - f. Kevin will invite Darrell and Eric to NWESS - completed
 - g. Darrell will followup with Max to create a Siemens followup for the website
 - i. Max provided the information but Darrell has not created the followup
 - ii. (AI) Darrell will teach Max how to write posts to the website
 - h. (AI) Gwen will look into planning an event focused on the WIE audience
 - i. Eric and Darrell will work with Gwen to create a new mailing list on the IEEE listserv for local WIE activities
 - i. Created the list WIP-SEATTLE@listserv.ieee.org
 - j. (AI) Marcelo will connect Eric with the contact at IEEE-USA.
 - k. Eric will attend February IEEE Seattle Section meeting and talk about the budget.
 - i. Success. Budget is on the list and approved.
 - l. (AI) Max will attend March IEEE Seattle Section meeting and pitch NWESS.
 - m. Marcelo will handoff communication with Ambassador group to Max
 - i. Handoff complete. Max communicated with Ambassador.
 - n. Eric will coordinate day with Henry for his DLP talk - completed
 - o. Darrell and Marcelo will work with Neno on airplane distribution power systems talk
 - i. Flyer is complete.
 - ii. (AI) Darrell will get tentative dates and work with Max to see about securing SCL Northern Service Center for event in late April or Early May.



- p. Eric will talk to Jason at SnoPUD about tour of new Flow Battery
 - i. **(AI)** Darrell will reach out to Jason Yedinak about a tour of SnoPUD's new Flow Battery.
- q. Eric will talk to Henry about a PES membership talk
 - i. Henry expressed interest.
 - ii. **(AI)** Eric will work with Mamoud and Henry to find date in the fall for membership talk.
- r. Kevin will train Marcelo on being the awards chair.
- s. Darrell will work with Kevin and Max to post special award notice on website with photos
 - i. **(AI)** Max will get Darrell the outstanding engineer information for the award writeup
 - ii. **(AI)** Abdur will get Darrell the outstanding young engineer information for the award writeup
- t. Darrell will update website with new officer information
 - i. **(AI)** Darrell will update officer page on website
- Current financials (Treasurer Report)
 - a. Excellent report from Max as usual
 - b. **(AI)** Max and Abdur will work with IEEE Section on YP budget
- Possibilities for Interim Chair if necessary -We will figure it out.
- Review of recent events
 - a. YP Bowling with Recruiters (Abdur)
 - b. Talk on IEEE PES at Miguel's Professional Issues course (Gwen/Marcelo)
 - i. Event happened in February. Marcelo covered IEEE it's benefits. Gwen covered WIP and women in the workplace. Also did a scripted workshop on how to support someone – went well.
 - c. Henry Louie DLP Talk (Eric)
 - i. Good talk about the power and energy crises in Zambia. Well attended.
 - d. Transformer course (Max)
 - i. Max thanks Abdur for his help!
 - ii. People came from far away to attend (eg: Oregon, Douglas County PUD, etc)
 - iii. Interest in teaching the course again next year.
- NWESS (Max)
 - a. Schedule for planning next NWESS?
 - b. Moving along. No date yet. Next meeting is 3rd Thursday of April
- WIE (Gwen)
 - a. Listserv – WIP-SEATTLE@listserv.ieee.org is available
 - b. IEEE WIE ILC conference in San Jose, CA
 - i. Gwen cannot make it but we might see if others are interested
- IEEE-USA (Eric)
 - a. Follow-up on support to Senator Maria Cantwell



- b. **(AI)** Eric will talk to Marcelo about IEEE-USA and Maria Cantwell
- IEEE Seattle Section coordination
 - a. Attendance to their meetings (volunteers each moth)
 - b. **(AI)** Abdur will attend next IEEE Section meeting April 11, 2017
- PES Ambassador Group (Max)
 - a. Made contact. Waiting for instructions.
- Plan for upcoming events
 - a. Events plan
 - i. January – YP Bowling with Recruiters (Abdur)
 - ii. February – Henry Louie DLP Talk
 - iii. March – Transformer course (Max)
 - iv. March – Mock interviews (Miguel)
 - 1. **(AI)** Miguel will continue working on Mock Interviews
 - v. April - Neno Novakovic (UTC Aerospace Systems) (Darrell)
 - 1. Modern aircraft electric power distribution system
 - 2. Lightning effects on composite aircraft
 - 3. **(AI)** Darrell will work with Mamoud to set up power systems talk by Neno at UW Bothell for a Friday in late April or early May
 - vi. April 14 - Room Escape Event YP (Abdur)
 - vii. April 29 - Sounders Event YP (Abdur)
 - viii. July or August - Grand Coulee Dam VIP Hardhat Tour (Eric)
 - 1. **(AI)** Eric will work on date for Grand Coulee Dam VIP Hardhat Tour, 2017
 - b. Events under consideration
 - i. Snoqualmie Falls Second Powerhouse (Mamoud & Max)
 - 1. **(AI)** Max will look into Snoqualmie Falls Second Powerhouse tour
 - ii. Snoqualmie Falls Museum (Mamoud & Max)
 - 1. **(AI)** Mamoud and Max will look into educational event/talk at Snoqualmie Falls Museum
 - iii. Wild Horse Wind Farm (Max)
 - 1. **(AI)** Max will help plan a Summer PES talk and tour at Wild Horse Wind Farm
 - iv. PSE Glacier Battery project (Max)
 - v. SnoPUD new Flow Battery Tour (Marcelo and Kevin)
 - vi. Georgetown Steamplant (Kevin)
 - 1. **(AI)** Kevin will announce and move forward with Georgetown Steamplant tour
 - vii. Membership Talk
 - 1. Maybe in October or combine with another event.
 - viii. Dinner with EXCOM and PES scholarship participants (Eric)
 - 1. Three of the scholarship recipients are in our area.



2. Possibly do event in April or May. Other events
 3. **(AI)** Kevin and Eric will reach out to scholarship recipients for dinner in our area (Powerhouse Brewery?) Possibly invite scholarship winner family members too. Possibly invite Outstanding engineer award recipients too.
- Awards (Marcelo)
 - a. Giving Outstanding Engineer and Outstanding Educator awards at NWESS (Marcelo/Max)
 - Tentative date for the next meeting: July 12, 2017?
 - Close the meeting at 8:10pm



- Action Items:
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 - k. **(AI)** Darrell will update officer page on website
 - l. **(AI)** Max and Abdur will work with IEEE Section on YP budget
 - m. **(AI)** Eric will talk to Marcelo about IEEE-USA and Maria Cantwell
 - n. **(AI)** Abdur will attend next IEEE Section meeting April 11, 2017
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 - p. **(AI)** Darrell will work with Mamoud to set up power systems talk by Neno at UW Bothell for a Friday in late April or early May
 - q. **(AI)** Eric will work on date for Grand Coulee Dam VIP Hardhat Tour, 2017
 - r. **(AI)** Max will look into Snoqualmie Falls Second Powerhouse tour
 - s. **(AI)** Mamoud and Max will look into educational event/talk at Snoqualmie Falls Museum
 - t. **(AI)** Max will help plan a Summer PES talk and tour at Wild Horse Wind Farm
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 - v. **(AI)** Kevin and Eric will reach out to scholarship recipients for dinner in our area (Powerhouse Brewery?) Possibly invite scholarship winner family members too. Possibly invite Outstanding engineer award recipients too.