



IEEE Seattle PES Chapter Executive Committee Meeting Agenda

5:30pm – 7:30 pm, March 8th, 2018 (Thursday)

Attendees

Darrell Ross, Max Emrick, Samer Alekaili, Musaad Alolayan, Ni Nguyen, Keiana Hadjireza, Jesslyn Budiman, Michael Brisbois, Marcelo Elizondo, Karen Studarus, Abdur Rehman, Joey Thai (via Zoom)

- 1) Open the meeting 5:35pm
- 2) Introductions
- 3) Review minutes of last meeting's action items (Secretary)
Remaining action items:
 - a. **(AI)** Max will create a welcome letter to add NWESS 2016 attendees to PES2 mailing list when we have a date for NWESS 2018
 - b. **(AI)** Darrell will update website with 2017 Awards information and bios (Outstanding Engineer and Young Outstanding Engineer)
 - c. **(AI)** Jesslyn will attend IEEE Seattle Section Meeting in March.
- 4) Review of Treasurer's Report (Max Emrick)
 - a. Plenty of funds
 - b. We want to put on more events
- 5) Review of recent events
 - a. January – Rising Star Conference 2018 (Jesslyn, Musaad)
 - i. Weekend in Las Vegas – 270 attendees; a lot of software-based topics; lots of good sessions
- 6) NWESS Update (Max Emrick)
 - a. April 4-5th at the UW in Seattle
 - b. All Speakers are there, website is up to date
 - c. 40 attendees registered so far, would like to get more
- 7) IEEE Seattle Section coordination
 - a. January Meeting (Max)
 - b. February Meeting (Darrell & Abdur)
 - i. Section Treasurer noted they got extra 10% for their budget
 - ii. Darrell gave report and requested \$500 transfer
 1. Treasurer requested that PES Seattle Treasurer reach out to him directly with CBA transfer request.
(AI) Max will reach out to IEEE Section treasurer with request to transfer \$500 chapter money to PES Seattle CBA.
- 8) Elections for 2018 officers (Darrell)
We ended 2017 with a diminished leadership team. We had several members move out of the area and those of us remaining were super busy. The goal here is to spread out the duties and get more volunteers.
 - a. **(MO)** Marcelo motions to reset the officer timeline starting in 2018 so the next officer election will be January 2020. Darrell seconds. (11/0/0)
 - b. Open positions
 - i. Chair:
 1. After serving as interim chair for a few months, Darrell nominates himself to be chair.
 2. No other nominations.
 3. Vote unanimous for Darrell to be Chair.
 - ii. Secretary:
 1. Karen nominates herself to be Secretary. Jesslyn seconds. (11/0/0)
 2. No other nominations
 3. Vote unanimous for Karen to be Secretary
 4. **(AI)** Darrell will move existing minutes and event notes to common access directory and give Karen access.
 - iii. Webmaster:
 1. **(MO)** Darrell motions that we name Keiana to be Webmaster. Jesslyn seconds. Motion passes (11/0/0)



2. **(AI)** Darrell and Abdur will provide assistance to Keiana as she learns the webmaster position.
 - iv. WIP Rep:
 1. **(MO)** Abdur motions to make Jesslyn WIP rep. Karen seconds. Motion passes (11/0/0)
 2. **(AI)** Darrell will provide Jesslyn with WIP listserv information
 - v. UW Bothell Student Rep(s):
 1. **(MO)** Abdur motions to name Samer and Musaad as UW Bothell Student Reps. Karen seconds. Motion passes (11/0/0)
 - c. The official channels for which officers have vTools access for various things have become messy.
 - i. **(AI)** Darrell and Marcelo will clean up official access functionality for the chapter.
 - d. **(AI)** Max will reach out to Mahmoud about Vice Chair duties.
- 9) PES Advisory Board (Marcelo Elizondo)
Idea is a group of industry and pass PES leadership to help advise the PES Chapter officers. Possibilities include review of finances, provide recommendations, involve universities, provide good external view of PES EXCOM.
- a. We like the idea and want to continue to discuss. Will do so via EXCOM mailing list.
 - b. **(AI)** Darrell will initiate advisory board discussion via EXCOM mail list.
- 10) Event Ideas
- a. Car Charging Systems – Electrify USA (Jesslyn & Max)
 - b. Energy Imbalance Market (Max & Abdur)
 - c. Mock Interviews (Darrell)
 - d. Wild Horse Wind Farm (?)
 - e. Panel + Networking Across PES Industry (Abdur & Samer)
 - f. SnoPUD Battery Tour Repeat (Darrell)
 - i. **(AI)** Darrell will reach out to SnoPUD about possible repeat of Energy Storage System tour.
 - ii. **(AI)** Darrell will reach out to UET about possible tour of their battery factory.
 - g. Data Queues/Big Data (Darrell)
 - h. Cross Society Power Systems Seminar (Abdur)
 - i. Senior Membership Drive
- 11) Plan for upcoming events
- a. March – YP Event – Soccer Social and Networking (Abdur & Musaad)
 - b. April - NWESS
 - c. May - Lighting Talk (Karen)
 - d. June - Grand Coulee Dam Tour (Max)
 - e. July/August – BBQ? (Abdur)
 - i. **(AI)** Abdur will look into reserving a spot at a park in the summer.
 - f. September – Omicron Training Session (Abdur)
 - i. Transformer Seminar - Sep 18
 - ii. System Protection Seminar - Sep 20
 - iii. **(AI)** PES Seattle Excom will cosponsor Omicron events; put it on our website; and post to our mailing list.
- 12) Awards (Marcelo Elizondo)
- a. **(AI)** Marcelo will work with Karen and Darrell and Keiana to evaluate nominations for Outstanding Young Engineer Award.
- 13) Action items for next meeting
- a. See attached.
- 14) Tentative date for the next meeting: Thursday, June 7, 2018?
- 15) Close the meeting at 7:45pm



Action Items:

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- 3) **(AI)** Jesslyn will attend IEEE Seattle Section Meeting in March.
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